



## Assistant Manager - Sloan's Lake Brewhouse

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### ABOUT ODELL BREWING

Since 1989, the culture of family and collaboration has thrived, fostering a brewery full of beer-centric people. It is this passion for beer that inspires Odell Brewing to create quality, hand-crafted and innovative brews. Odell Brewing is committed to providing exceptional service to its customers while making positive contributions to their co-workers and community through its outreach and charitable giving programs. Odell Brewing is the 17th largest craft brewery in the United States and currently distributes in 20 states. In 2015, Odell sold the majority of the company to its co-workers (now co-owners) in a combined management buyout and Employee Stock Ownership Program.

Our collective leadership and independence empower us to build a culture of ownership where we contribute, educate, and innovate, while keeping Colorado at our core. Always Better.

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### POSITION SUMMARY

The Assistant Manager performs managerial oversight to all guest-facing functions within Odell Brewing, Sloan's Lake. This position manages front of house operations including the taproom, staffing levels, guest satisfaction and special events. As Assistant Manager, you are responsible for ensuring a positive and safe food and beverage experience with short and long term goals in mind. This position works directly with the General Manager.

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### ESSENTIAL FUNCTIONS

- Accountable to be present and available during the restaurant hours, including nights, weekends and special events
- Works with the General Manager to educate co-workers on: brewing knowledge and beer styles, beer presentation, hospitality, company history, and merchandise display
- Works with the Head Chef to educate co-workers on menu items and sourcing information
- Assist in the hiring, training, scheduling and managing of co-workers in daily tasks
- Develop good guest relationships and address customer service needs
- Assist in purchasing, inventory, maintenance and other operational functions
- Liaise between managers, guests and co-workers
- Serve as acting General Manager (GM) when GM is away
- Model the OBC culture and lives the values of OBC, "Always better."
- Foster relationships with community partners and neighbors
- Continuously looking for ways to improve process, enhance business operations, profitability, guest experiences and co-worker engagement
- Serve and sell alcohol responsibly
- Consistently offer friendly, informed and personal guest service
- Maintain a welcoming, exciting, educational, and fun guest experience
- Monitor and manage capacity limits
- Ensure appropriate ambiance
- Support and motivate co-workers to perform their best
- Maintain safe, healthy and sustainable restaurant environment: establish, follow and enforce sanitation standards and procedures, comply with health and legal regulations and observe brewery safety and sustainability practices
- Completing tasks assigned by the general manager accurately and efficiently



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- Creates and cultivates an inclusive environment for all guests, co-workers, and the community

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### EXPERIENCE/SKILLS REQUIRED

- Must be at least 21 years of age
- High School Diploma or equivalent
- Experience working in a fast paced environment
- One year restaurant management experience
- Five years experience in service industry

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### PHYSICAL REQUIREMENTS

- Ability to work long hours on your feet
- Ability to lift up to 55 lbs and move up to 160 lbs
- Conducts work in a sitting and standing position
- Ability to crouch, bend, lift, climb stairs, and reach.
- Ability to remain focused and level-headed under demanding situations

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### COMPENSATION

#### **Salary Range:**

\$48,000 – \$52,000 *depending on experience*

Odell Brewing offers a competitive benefit package including:

- Employee Stock Ownership Program
- Paid Time Off – 14 days first two years, increasing with years of service
- Paid Holidays
- Health/Dental/Vision/Long Term & Short Term Disability Insurance
- 401(k) retirement plan with company match
- Paid Sabbatical at 10 years
- Employee Assistance Program
- 50% off shift meals

If you think you are the person we are looking for, we look forward to hearing from you. Qualified and interested individuals, please submit application, resume and cover letter to [jobs@odellbrewing.com](mailto:jobs@odellbrewing.com) with “**Sloan's Assistant Manager**” in the subject line by May 26<sup>th</sup>, 2021.

Equal Opportunity Employer – Odell Brewing Company provides equal employment opportunities to all employees and applicants for employment without regard to race, age, creed, color, religion, national origin or ancestry, marital status, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy.